

West Marlborough Township
1300 Doe Run Road
Coatesville, PA 19320

William W. Wylie, Chairman
Joseph Claflin, V. Chairman
Emery Jones Taylor, Supervisor

Hugh Lofting II, Roadmaster
Michael R. Conrad P.E.
Matt McGovern Zoning Officer

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August 1, 2023, Meeting

Minutes of the August 1, 2023, Meeting of the Board of Supervisors

The Public Meeting of the Board of Supervisors was called to order at 8:05 pm. on 08/01/2023 by Chairman Bill Wylie following a Planning Commission meeting.

Mr. Wylie announced the Sportsmen's Club 75th anniversary field day and celebration on September 23, 2023.

Resident Walt Broughton presented his Fireworks Application to the Board of Supervisors for a family reunion on August 26, 2023. Bill Wylie asked Walt Broughton to alert the neighbors prior to the event for their safety and the safety of livestock.

Rob Daniels of The Brandywine Conservancy presented Bike the Brandywine bicycle ride to be held on September 23, 2023. The bike ride is expected to attract 500 riders and will start and end at Chadds Ford Historical Society. There are 3 loops, 25, 45 and 62 miles. There will be no traffic control in West Marlborough Township. State police and local Emergency Services will be notified about the ride. Jacob Chalfin asked about road closures and high traffic areas. Rob explained there will be no road closures and volunteers will be on the route and will warn bicyclists of upcoming traffic.

Mr. Wylie asked supervisors to consider the July 5, 2023, minutes. Emery Taylor moved to approve, and Jake Chalfin seconded the motion. Minutes were approved by unanimous vote.

The financial report was given showing a balance of \$19,537.32 in the payroll account at the end of July. The General Funds showed a balance of \$463,941.39 State Funds had a balance of \$250,266.63. Equipment has a balance of \$93,368.62. The supervisors approved the report subject to review of bills to be paid. Pages of the financial report are attached.

Michael Conrad went over Leah Clark's storm water O & M plan and agreement for 960 West Road which was approved by Brandywine Conservancy. Michael recommended the BOS approve the plan and hold it until NPDES approves. The Board approved and signed the plan.

Guy Swift of the Avondale Fire Department was not in attendance. Bill Wylie stated that the Township was up to date on all contributions to the local fire departments and emergency services including Avondale Fire and Ambulance, Modena Fire and Ambulance, Po-Mar-Lin Fire, and Medic 94.

Michael Conrad reported on the Tapeworm Road's culverts project bids which closed on 6/27/23. Three contractors bid on the project: Flyaway Excavating bid \$474,000. DT Excavating LLC bid \$406,000. Kinsley Construction, Inc bid \$263,000. Micheal is reviewing bids and will recommend Kinsley pending review of references. It was noted that the Conservation district will extend the grant of \$180,000. until next spring.

At 9PM the meeting was continued until August 15, 2023, at 7PM in the West Marlborough Township office for the sole purpose of finalizing the Tapeworm Road bid.

The meeting was re-opened at 7PM on Tuesday August 15, 2023 at the Township Garage. Attending by conference call were Supervisors Emery Taylor and Jacob Chalfin, while Roadmaster Hugh Lofting and Supervisor Bill Wylie attended in person. The sole agenda item was consideration of bids provided through the PennDOT bidding system for a project on Tapeworm Road. As indicated above, Kinsley Construction was the low bidder.

- Yerkes, as Township Engineer followed up on references provided by Kinsley and received stellar reports.

The Supervisors request that any subject or question requiring advise from Solicitor, when absent, will not be addressed without legal consultation and will be postponed until next regularly scheduled meeting. The supervisors may postpone any discussion on subjects not submitted to the Secretary seven (7) days prior to the regularly scheduled meeting.

- Supervisors discussed the fact that the Growing Greener Grant that had been received to fund this project would now fall \$80-90,000 short of project cost, necessitating an expenditure of that amount from the General Fund to cover cost.

Supervisors, by motion of Emery Taylor and second by Jake Chalfin, voted unanimously to accept the Kinsley bid. They also agreed to pursue additional discussion with both the Chester County Conservation District and the office of Representative Christina Sappey to find ways to supplement the Grant amount and minimize the expenditure from the Township's General Fund for this project.

The meeting was adjourned at 7:15 PM.

Respectfully Submitted

Elliot Blake,
Secretary/Treasurer

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